

HOMEXPO SCHEDULE

Exhibitor Setup - Off Hours Only/No Business Hours

Tues., Feb. 9th / 9:35 pm to Midnight

Wed., Feb. 10th / 6 am – 9am & 9:35 pm to Midnight

Thurs., Feb. 11th / 6 am–9am & 9:35 pm to Midnight

Fri, Feb. 12th / 6 am – 9 am

HomExpo Hours

Fri., February 12th/ 10:00 am – 9:30 pm

Sat., February 13th/ 10:00 am – 9:30 pm

Sun., February 14th/ 11:00 am – 6:00 pm

Tear Down

Sun., February 14th / 6:15pm till Midnight

Mon., February 15th / 5 am till 9 am

- All Main Entrances: 11' wide x 6' 10" high
- Dock Entrance: 7 ½' wide x 9' 11" high
- Large display item or items requiring forklifts or special assistance to move - must call to schedule special setup times.

- Setup Times occur after mall hours (9:35 pm till midnight & 6 am till 9am the next day.)
No Exceptions!

- **Booths 1 through 168 can only be set up Thursday night and Friday morning.**
- **Absolutely no tear down or set up during mall store hours.**

Exhibitors may not remove displays or begin packing until the conclusion of the final day of the show.

Cancellation – If Exhibitor shall cancel this agreement on or after **January 29, 2010**, or fail to attend the HOMEXPO, Exhibitor is liable to the StrongLand Chamber of Commerce for the full price of participation. **If Exhibitor fails to show for setup by 8:00 am on Friday, February 12th** StrongLand reserves the right to fill the space if prior arrangements have not been made. **(No refunds will be issued.)**

Use of Space – StrongLand Chamber reserves the right to decline or prohibit any exhibit or part of any exhibit, exhibitor, representatives, or proposed exhibit displays which it deems not suitable. **Exhibitor must conduct all business and promotion from within their allotted booth space; no roving solicitation permitted during show** and abides by any or all rules established by the Galleria at Pittsburgh Mills/Zamias Services.

Assignment – Exhibitor may not assign this contract or any rights under this contract without the written consent of the StrongLand Chamber of Commerce.

Subletting – An Exhibitor may not share or sublet any portion of their booth space with another company. Selling of space booth space by Exhibitor is not permitted. StrongLand will have a waiting list and in all fairness will notify those people first.

Participant Badges – 2 ID badges per vendor will be provided. **Badges are required at all times.** Save and reuse during the 3 day event. **No additional name tags will be issued.**

Fire Hazard – All exhibit and booth materials must be flame proof and otherwise must comply with federal, state, and local fire laws, and insurance underwriting requirements, and other applicable site regulations. All packing containers, excelsior, and similar materials are to be removed from the exhibition area to designated receptacles upon completion of set up and prior to the opening of the show. No electrical cords permitted in aisle ways. For safety **each exhibitor is encouraged to bring a fire extinguisher.**

Height Restrictions – so that aisles and visibility are unobstructed, exhibits must be arranged so that they are completely within the allotted space. No booths are to exceed a height of 8' without prior consent of StrongLand Chamber show staff. **StrongLand reserves the right to relocate booths that obstruct the view of other exhibitors or for any other circumstances.**

Excessive Noise – Loud speakers and loud sound displays are prohibited, exhibitors must receive advance permission from show management to exhibit any type of sound display.

Recreational Vehicles/Modular Homes – All RV's, boats, modular homes, etc. will be located in the designated area of the mall parking lot and must be properly locked during non-business hours. Outside tents must be weighted down (No penetration of parking lot is permitted.). All outside show vendors **must have approved fire extinguishers.**

General Rules

- No handwritten signs permitted.
- Exhibitors are prohibited from any action that would damage any surfaces of the building. **If damage should occur, the StrongLand Chamber of Commerce has the right to collect monetary reimbursement from exhibitor for repairs it deems necessary.**
- Serving alcoholic beverages by exhibitors in any part of the show premises is prohibited.
- Booths must be attended by the exhibitors during all show hours.
- Exhibitors must cooperate within the boundaries of their booth and must not at any time interfere or extend into the aisle.
- Vehicles must enter through the designated entrance and must have protection on the floor under the engine and keep a minimum amount of gasoline in their tank.
- All additional tables must be covered and skirted (with cloth).
- Free-standing displays only; no wall attachments or hanging displays permitted.
- Absolutely no open flames are permitted.
- Exhibitors with heavy or abrasive materials must protect mall floor/carpeting at all times by covering with plywood or similar material. (Exhibitors are **financially** responsible for any damage done.)
- The mall is a smoke free facility.

Security and Limitations of Liability – The Galleria at Pittsburgh Mills /Zamias Services will provide show security, but is not responsible for any theft, damage, or loss that may occur on premises. Exhibitor will indemnify, save harmless and defend the Galleria at Pittsburgh Mills /Zamias Services and the StrongLand Chamber of Commerce, at Exhibitor's expense, from and against any and all losses, damages, claims or liabilities of any nature, including, but not limited to costs, expenses and reasonable attorney fees, which are threatened, brought against or incurred by the Galleria at Pittsburgh Mills/ Zamias Services and the StrongLand Chamber of Commerce arising from any of the following: (i) claims related to the product(s), including but not limited to product liability claims, recalls, warranty claims and claims related to infringement of intellectual property rights of third parties; (ii) breach of this agreement by Exhibitor; (iii) and any violation of law by Exhibitor.

Observance of Laws – Exhibitor shall abide by and observe all laws, rules, regulations, and ordinances of any applicable governmental authority. In performances of this exhibition, Exhibitor shall comply with all applicable Federal, state, and local laws, rules, codes, and regulations for violation of which the StrongLand Chamber of Commerce may be liable. Exhibitor agrees to indemnify the Galleria at Pittsburgh Mills/Zamias Services and the StrongLand Chamber of Commerce, its employees, and agents for any loss, damage, or award sustained because of Exhibitor's noncompliance with this paragraph. All disputes under this agreement shall be construed under the laws of Allegheny County, Pennsylvania, U.S.A.

Agreement to Term – Exhibitor expressly consents and agrees to construct and maintain exhibits in total compliance with the foregoing rules and regulations. Exhibitors not in compliance will be asked to forfeit their space. **Exhibitors will include a Certificate of Insurance to the StrongLand Chamber, naming the Chamber as an additional insured along with application, contract and payment.**

Disclaimer: The Galleria at Pittsburgh Mills/Zamias Services reserves the right to limit exhibitor participation due to exclusivity agreements.

Company:

Authorized Exhibitor Signature:

Date:

Print Name: